

# NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE APPLICATION

## FLOOD INSURANCE APPLICATION, PART 1 (OF 2)

IMPORTANT - PLEASE PRINT OR TYPE; ENTER DATES AS MM/DD/YYYY

<input type="checkbox"/> NEW <input type="checkbox"/> RENEWAL <input type="checkbox"/> TRANSFER (NFIP ONLY)		PRIOR POLICY #: _____	
<b>FOR RENEWAL, BILL</b> <input type="checkbox"/> INSURED <input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> FIRST MORTGAGEE <input type="checkbox"/> OTHER (as specified in the "2nd Mortgagee/Other" box below) <input type="checkbox"/> SECOND MORTGAGEE		POLICY PERIOD IS FROM (MM/DD/YYYY): _____ TO (MM/DD/YYYY): _____ 12:01 A.M. LOCAL TIME AT THE INSURED PROPERTY LOCATION <b>WAITING PERIOD:</b> <input type="checkbox"/> STANDARD 30-DAY <input type="checkbox"/> TRANSFER (NFIP ONLY) - NO WAITING PERIOD <input type="checkbox"/> REQUIRED FOR LOAN TRANSACTION - NO WAITING PERIOD <input type="checkbox"/> MAP REVISION (ZONE CHANGE FROM NON-SFHA TO SFHA) - ONE DAY	
<b>NAME AND MAILING ADDRESS OF AGENT / PRODUCER</b> <b>Sheaner Insurance LLP</b> <b>dba Herbert M. Sheaner Jr. Insurance Agency</b> <b>P.O. Box 140535, Dallas TX 75214</b>		PROPERTY PURCHASED ON OR AFTER 07/06/2012: <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, INDICATE THE PROPERTY PURCHASE DATE (MM/DD/YYYY): _____	
AGENCY NO: _____    AGENT'S TAX ID: _____		<b>NAME AND MAILING ADDRESS OF INSURED</b>	
PHONE (A/C No. Ext.): (214) 823-3003    FAX (A/C No.): (888) 607-7154 EMAIL ADDRESS: agent@sheanerinsurance.com		PHONE NO: _____	
<b>PROPERTY LOCATION</b> NOTE: ONE BUILDING PER POLICY - BLANKET COVERAGE NOT PERMITTED IS INSURED PROPERTY LOCATION SAME AS INSURED'S MAILING ADDRESS? <input type="checkbox"/> YES <input type="checkbox"/> NO    IF NO, ENTER PROPERTY ADDRESS. IF RURAL, ENTER LEGAL DESCRIPTION, OR GEOGRAPHIC LOCATION OF PROPERTY (DO NOT USE P.O. BOX)		<b>NAME AND MAILING ADDRESS OF FIRST MORTGAGEE</b>	
FOR AN ADDRESS WITH MULTIPLE BUILDINGS AND/OR FOR A BUILDING WITH ADDITIONS OR EXTENSIONS, DESCRIBE THE INSURED BUILDING: _____ IS INSURANCE REQUIRED FOR DISASTER ASSISTANCE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, CHECK THE GOVERNMENT AGENCY: <input type="checkbox"/> SBA <input type="checkbox"/> FEMA <input type="checkbox"/> FHA <input type="checkbox"/> OTHER (SPECIFY): _____ CASE FILE NUMBER: _____		<b>LOAN NO:</b> <b>NAME AND MAILING ADDRESS OF:</b> <input type="checkbox"/> 2ND MORTGAGEE <input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> OTHER IF OTHER, SPECIFY: _____	
<b>RATING MAP INFORMATION</b> NAME OF COUNTY / PARISH: _____ COMMUNITY NO. / PANEL NO. AND SUFFIX: _____ FIRM ZONE: _____ COMMUNITY PROGRAM TYPE IS: <input type="checkbox"/> REGULAR <input type="checkbox"/> EMERGENCY		<b>GRANDFATHERED?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO    IF YES, <input type="checkbox"/> BUILT IN COMPLIANCE OR <input type="checkbox"/> CONTINUOUS COVERAGE (Provide Prior Policy Number in box above) CURRENT COMMUNITY NO. / PANEL NO. AND SUFFIX: _____ CURRENT FIRM ZONE: _____    CURRENT BFE: _____	

## CONSTRUCTION

<b>BUILDING OCCUPANCY</b> <input type="checkbox"/> SINGLE FAMILY <input type="checkbox"/> 2 - 4 FAMILY <input type="checkbox"/> OTHER RESIDENTIAL <input type="checkbox"/> NON-RESIDENTIAL (INC. HOTEL/MOTEL)	<b>BASEMENT, ENCLOSURE, CRAWLSPACE</b> <input type="checkbox"/> NONE <input type="checkbox"/> FINISHED BASEMENT/ENCLOSURE <input type="checkbox"/> CRAWLSPACE <input type="checkbox"/> UNFINISHED BASEMENT/ENCLOSURE <input type="checkbox"/> SUBGRADE CRAWLSPACE	IS BUILDING WALLED AND ROOFED? <input type="checkbox"/> YES <input type="checkbox"/> NO IS THIS BUILDING IN THE COURSE OF CONSTRUCTION? <input type="checkbox"/> YES <input type="checkbox"/> NO IS BUILDING OVER WATER? <input type="checkbox"/> NO <input type="checkbox"/> PARTIALLY <input type="checkbox"/> ENTIRELY	IS BUILDING INSURED'S PRINCIPAL/PRIMARY RESIDENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO IS BUILDING A RENTAL PROPERTY? <input type="checkbox"/> YES <input type="checkbox"/> NO IS THE INSURED A TENANT? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, IS THE TENANT REQUESTING BUILDING COVERAGE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, SEE NOTICE BELOW.
<b>BUILDING PURPOSE</b> <input type="checkbox"/> 100 % RESIDENTIAL <input type="checkbox"/> 100 % NON-RESIDENTIAL <input type="checkbox"/> MIXED-USE - SPECIFY PERCENTAGE OF RESIDENTIAL USE _____ % IS BUILDING A BUSINESS PROPERTY? <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>NUMBER OF FLOORS IN BUILDING (INCLUDING BASEMENT/ ENCLOSED AREA, IF ANY) OR BUILDING TYPE</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 OR MORE <input type="checkbox"/> SPLIT-LEVEL <input type="checkbox"/> TOWNHOUSE/ROWHOUSE (RCBAP LOW/RISE ONLY) <input type="checkbox"/> MANUFACTURED (MOBILE) HOME/ <input type="checkbox"/> TRAVEL TRAILER ON FOUNDATION	IS COVERAGE FOR A CONDO UNIT? <input type="checkbox"/> YES <input type="checkbox"/> NO IS BUILDING IN A CONDO FORM OF OWNERSHIP? <input type="checkbox"/> YES <input type="checkbox"/> NO TOTAL NUMBER OF UNITS: _____ <input type="checkbox"/> HIGH-RISE <input type="checkbox"/> LOW-RISE	IS THE BUILDING A SEVERE REPETITIVE LOSS PROPERTY? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE BUILDING HAVE ANY ADDITIONS OR EXTENSIONS? (ADDITIONS AND EXTENSIONS MAY BE SEPARATELY INSURED) <input type="checkbox"/> YES <input type="checkbox"/> NO IS BUILDING ELEVATED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF "YES", AREA BELOW IS: <input type="checkbox"/> FREE OF OBSTRUCTION <input type="checkbox"/> WITH OBSTRUCTION
IS BUILDING LOCATED ON FEDERAL LAND? <input type="checkbox"/> YES <input type="checkbox"/> NO	IS PERSONAL PROPERTY HOUSEHOLD CONTENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO    IF "NO", DESCRIBE: _____	<b>CONSTRUCTION DATE (MM/DD/YYYY):</b> <b>CHECK ONE OF THE FOLLOWING:</b> <input type="checkbox"/> BUILDING PERMIT <input type="checkbox"/> CONSTRUCTION <input type="checkbox"/> SUBSTANTIAL IMPROVEMENT <input type="checkbox"/> FOR MANUFACTURED (MOBILE) HOMES / TRAVEL TRAILERS LOCATED IN A MOBILE HOME PARK OR SUBDIVISION: CONSTRUCTION DATE OF MOBILE HOME PARK OR SUBDIVISION FACILITIES <input type="checkbox"/> FOR MANUFACTURED (MOBILE) HOMES / TRAVEL TRAILERS LOCATED OUTSIDE A MOBILE HOME PARK OR SUBDIVISION: DATE OF PERMANENT PLACEMENT	
IS BUILDING POST-FIRM CONSTRUCTION? <input type="checkbox"/> YES <input type="checkbox"/> NO    IF POST-FIRM CONSTRUCTION IN ZONES A, A1-A30, AE, AO, AH, V, V1-V30, VE OR IF PRE-FIRM CONSTRUCTION IS ELEVATION RATED, ATTACH ELEVATION CERTIFICATE.			
BUILDING DIAGRAM NUMBER _____    LOWEST ADJACENT GRADE (LAG) _____    ELEVATION CERTIFICATION DATE _____ LOWEST FLOOR ELEVATION _____ (-) BASE FLOOD ELEVATION _____ (=) DIFFERENCE TO NEAREST FOOT _____ (+ OR -)    MM/DD/YYYY IN ZONES V AND V1-V30 ONLY, DOES BASE FLOOD ELEVATION INCLUDE EFFECTS OF WAVE ACTION? <input type="checkbox"/> YES <input type="checkbox"/> NO    IS BUILDING FLOOD-PROOFED? <input type="checkbox"/> YES <input type="checkbox"/> NO SEE NFIP FLOOD INSURANCE MANUAL FOR CERTIFICATION FORM			

## COVERAGE AND RATING

<b>ESTIMATED BUILDING REPLACEMENT COST</b> \$ _____ (including Foundation)		<b>DEDUCTIBLE: BUILDING \$</b>		<b>CONTENTS \$</b>		<b>DEDUCTIBLE BUYBACK?</b> YES    NO		
INSURANCE COVERAGE	TOTAL AMOUNT OF INSURANCE	BASIC LIMITS		ADDITIONAL LIMITS (REGULAR PROGRAM ONLY)			DEDUCTIBLE PREM REDUC / INCREASE	TOTAL PREMIUM
		AMOUNT OF INSURANCE	RATE	ANNUAL PREMIUM	AMOUNT OF INSURANCE	RATE		
BUILDING				.00			.00	.00
CONTENTS				.00			.00	.00
<b>RATE CATEGORY</b> <input type="checkbox"/> MANUAL <input type="checkbox"/> SUBMIT FOR RATE <input type="checkbox"/> PROVISIONAL RATING				<b>PAYMENT OPTION</b> <input type="checkbox"/> CHECK <input type="checkbox"/> CREDIT CARD OTHER: _____			<b>ANNUAL SUBTOTAL</b> \$ _____ <b>ICC PREMIUM</b> _____ <b>SUBTOTAL</b> _____	
<b>NOTICE:</b> BUILDING COVERAGE BENEFITS - EXCEPT FOR A RESIDENTIAL CONDOMINIUM BUILDING - ARE NOT AVAILABLE IF OTHER NFIP BUILDING COVERAGE HAS BEEN PURCHASED BY THE APPLICANT OR ANY OTHER PARTY FOR THE SAME BUILDING. <b>THE ABOVE STATEMENTS ARE CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE PUNISHABLE BY FINE AND/OR IMPRISONMENT UNDER APPLICABLE FEDERAL LAW. SEE LAST PAGE OF THIS FORM.</b>								<b>CRS PREMIUM DISCOUNT</b> _____ % <b>SUBTOTAL</b> _____ <b>RESERVE FUND</b> _____ % <b>SUBTOTAL</b> _____
SIGNATURE OF INSURANCE AGENT / PRODUCER _____				DATE (MM/DD/YYYY) _____		<b>PROBATION SURCHARGE</b> _____		
SIGNATURE OF INSURED (OPTIONAL) _____				DATE (MM/DD/YYYY) _____		<b>FED POLICY FEE</b> _____		
PLEASE SUBMIT TOTAL AMOUNT DUE WITH NFIP OR WYO COPY OF THIS APPLICATION IF PAYING BY CHECK OR MONEY ORDER MAKE PAYABLE TO THE NATIONAL FLOOD INSURANCE PROGRAM OR WYO								<b>TOTAL AMOUNT DUE</b> \$ _____

**FLOOD INSURANCE APPLICATION, PART 2 (OF 2)**

ALL DATA PROVIDED BY THE INSURED OR OBTAINED FROM THE ELEVATION CERTIFICATE SHOULD BE REVIEWED AND TRANSCRIBED BELOW. THIS PART OF THE APPLICATION MUST BE COMPLETED FOR ALL BUILDINGS.

NEW  RENEWAL  TRANSFER (NFIP ONLY)

PRIOR POLICY #:

**SECTION I - ALL BUILDING TYPES**

**1. Building Use**

- Main house / building  Detached guest house  Detached garage  
 Agricultural building  Warehouse  Tool/storage shed  
 Poolhouse, clubhouse, recreation building  
 Other: \_\_\_\_\_

**2. Garage**

- a) Is there a garage attached to or part of the building?  
 YES  NO  
**If the answer to 2a is YES, answer 2b through 2f.**
- b) Total area of the garage: \_\_\_\_\_ square feet.
- c) Are there any openings (excluding doors) that are designed to allow the passage of flood waters through the garage?  
 YES  NO  
 If yes, number of permanent flood openings within one (1) foot above the adjacent grade: \_\_\_\_\_ Total area of all permanent openings: \_\_\_\_\_ square inches.
- d) Is the garage used solely for parking of vehicles, building access, and/or storage?  
 YES  NO
- e) Does the garage contain machinery and/or equipment?  
 YES  NO  
 If yes, check the applicable items:  
 Furnace  Heat pump  Air conditioner  
 Water heater  Fuel tank  Cistern  
 Elevator equipment  Washer & dryer  Food freezer  
 Other machinery and/or equipment servicing the building (describe): \_\_\_\_\_

- f) Does the garage have more than 20 linear feet of finished interior wall, paneling, etc?  
 YES  NO

**3. Basement / Subgrade Crawlspace**

- a) Is the basement / subgrade crawlspace floor below grade on all sides?  
 YES  NO
- b) If yes, does the basement / subgrade crawlspace contain machinery and/or equipment?  
 YES  NO
- If yes, check the applicable items:  
 Furnace  Heat pump  Air conditioner  
 Water heater  Fuel tank  Cistern  
 Elevator equipment  Washer & dryer  Food freezer  
 Other machinery and/or equipment servicing the building (describe): \_\_\_\_\_

**4. Additions and Extensions (if Applicable)**

- Coverage is for:  
 Building *including* addition(s) and extension(s)  
 Building *excluding* addition(s) and extension(s)  
 Provide policy number for addition or extension: \_\_\_\_\_
- Addition or extension only (include description in the Property Location box in Part 1)  
 Provide policy number for building *excluding* addition(s) or extension(s): \_\_\_\_\_

**SECTION II - ELEVATED BUILDINGS**

(Including Manufactured / Mobile Homes / Travel Trailers)

**1. Elevating Foundation Type**

- Piers, posts or piles  
 Reinforced masonry piers or concrete piers or columns  
 Reinforced concrete shear walls  
 Solid foundation walls  
 (Note: Not approved for elevating in Zones V1- V30, VE or V.)

**2. Machinery and Equipment Below the Elevated Floor**

- Does the area below the elevated floor contain machinery and/or equipment?  YES  NO  
 If yes, check one of the following:  
 Furnace  Heat pump  Air conditioner  
 Water heater  Fuel tank  Cistern  
 Elevator equipment  Washer & dryer  Food freezer  
 Other machinery and/or equipment servicing the building (describe): \_\_\_\_\_

**3. Area Below the Elevated Floor**

- a) Is the area below the elevated floor enclosed?  YES  NO  
 If yes, check one of the following:  Partially  Fully
- b) Does the area below the elevated floor contain elevators?  
 YES  NO If yes, how many? \_\_\_\_\_  
**If the answer to 3a or 3b is YES, answer 3c through 4b.**
- c) Indicate material used for enclosure:  
 Insect screening  Solid wood frame walls (if breakaway, submit certification document)  
 Light wood lattice

- Solid wood frame walls (non-breakaway)  
 Masonry walls (if breakaway, submit certification document)  
 Masonry walls (non-breakaway)  
 Other (describe): \_\_\_\_\_

- d) If enclosed with a material other than insect screening or light wood lattice, provide size of enclosed area: \_\_\_\_\_ square feet
- e) Is the enclosed area used for any purpose other than solely for parking of vehicles, building access and/or storage?  
 YES  NO If yes, describe: \_\_\_\_\_
- f) Does the enclosed area have more than twenty (20) linear feet of finished interior wall, panelling, etc.?  
 YES  NO

**4. Flood Openings**

- a) Is the enclosed area / crawlspace constructed with openings (excluding doors) to allow the passage of floodwaters through the enclosed area?  
 YES  NO  
 If yes, indicate number of permanent flood openings within 1 foot above the adjacent grade: \_\_\_\_\_ Total area of all permanent flood openings: \_\_\_\_\_ square inches.
- b) Are flood openings engineered?  
 YES  NO If yes, submit certification.

**SECTION III - MANUFACTURED (MOBILE) HOMES / TRAVEL TRAILERS**

(Wheels must be removed for travel trailer to be insurable)

**1. Manufactured (Mobile) Home / Travel Trailer Data**

Year of Manufacture: \_\_\_\_\_  
 Make: \_\_\_\_\_  
 Model Number: \_\_\_\_\_  
 Serial Number: \_\_\_\_\_  
 Dimensions: \_\_\_\_\_ X \_\_\_\_\_ feet  
 Are there any permanent additions and/or extensions?  
 YES  NO  
 If yes, the dimensions are: \_\_\_\_\_ X \_\_\_\_\_ feet

**2. Anchoring**

The manufactured (mobile) home / travel trailer anchoring system utilizes (Check all that apply):  
 Over-the-top ties  Ground anchors  
 Frame ties  Slab anchors  
 Frame connectors  Other (describe): \_\_\_\_\_

**3. Installation**

The manufactured (mobile) home / travel trailer was installed in accordance with (Check all that apply):  
 Manufacturer's specifications  
 Local floodplain management standards  
 State and/or local building standards

**THE ABOVE STATEMENTS ARE CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE PUNISHABLE BY FINE AND/OR IMPRISONMENT UNDER APPLICABLE FEDERAL LAW.**

SIGNATURE OF INSURANCE AGENT / PRODUCER

DATE (MM/DD/YYYY)

SIGNATURE OF INSURED (OPTIONAL)

DATE (MM/DD/YYYY)

**FLOOD INSURANCE  
FLOOD INSURANCE APPLICATION**

**NONDISCRIMINATION**

No person or organization shall be excluded from participation in, denied the benefits of, or subjected to discrimination under the Program authorized by the Act, on the grounds of race, color, creed, sex, age or national origin.

**PRIVACY ACT**

The information requested is necessary to process your Flood Insurance Application for a flood insurance policy. The authority to collect the information is Title 42, U.S. Code, Sections 4001 to 4028. Disclosures of this information may be made: to federal, state, tribal, and local government agencies, fiscal agents, your agent, mortgage servicing companies, insurance or other companies, lending institutions, and contractors working for us, for the purpose of carrying out the National Flood Insurance Program; to current Severe Repetitive Loss property owners and Preferred Risk Policy owners for the purpose of property loss history evaluation; to the American Red Cross for verification of nonduplication of benefits following a flood event or disaster; to law enforcement agencies or professional organizations when there may be a violation or potential violation of law; to a federal, state or local agency when we request information relevant to an agency decision concerning issuance of a grant or other benefit, or in certain circumstances when a federal agency requests such information for a similar purpose from us; to a Congressional office in response to an inquiry made at the request of an individual; to the Office of Management and Budget (OMB) in relation to private relief legislation under OMB Circular A-19; and to the National Archives and Records Administration in records management inspections. Providing the information is voluntary, but failure to do so may delay or prevent issuance of the flood insurance policy.

**GENERAL**

This information is provided pursuant to Public Law 96-511 (Paperwork Reduction Act of 1980, as amended) dated December 11, 1980, to allow the public to participate more fully and meaningfully in the Federal paperwork review process.

**AUTHORITY**

Public Law 96-511, amended, 44 U.S.C. 3507; and 5 CFR 1320.

**PAPERWORK BURDEN DISCLOSURE NOTICE**

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